

CRICKET COUNCIL OF ONTARIO (CRICKET ONTARIO) 2016 AGM

October 24th, 2016

6:30 – 10:00 PM

Travelodge Hotel 955 Dixon Road Etobicoke Toronto Ontario

Agenda

- I. Call to Order*
- II. Roll Call*
- III. Approval of Last Meeting's Minutes*
- IV. PSO Application*
- V. Elections for a New Board*
- VI. Additional members / Volunteers*
- VII. 2017 Budget*
- VIII. Membership Qualifications & Dues*
- IX. Membership Insurance*
- X. Planning 2017 targets, goals, events, competitions etc.*
- XI. Youth & Women's Development*
- XII. Senior Men's Cricket Development*
- XIII. Coaching & Umpiring*
- XIV. Communities Outreach Initiatives*
- XV. CCO / OCA Updates*
- XVI. Cricket Canada Updates etc.*
- XVII. Special Invited Guest - future resources and utilization*

XVIII. Special Government Invitees

XIX. Sponsorships, recruiting the various Committees memberships

This meeting was call to order at 6:55 PM at which time almost all expected attendees were present and accounted for – from all of the Full Members and Affiliate Members leagues & clubs who confirmed their attendance.

After a brief Roll Call and introduction of the various members present and their respective organization they represent – the following members were present and accounted for:

<i>TDCA</i>	<i>Mohammed Shaikh</i>
<i>BEDCL</i>	<i>Praim Persaud</i>
<i>HDCL</i>	<i>Ranjit Chaudhri</i>
<i>MCL</i>	<i>Zahoor Butt</i>
	<i>Illias Auekbaraullee</i>
<i>MPCL</i>	<i>Mahesh Patel</i>
	<i>Shilpin Kapadia</i>
<i>Coach</i>	<i>Farouk Kirmani</i>
<i>1st Vice-President</i>	<i>Shah Zafar</i>

The agenda was reviewed and reorganized in terms of priority and what can be completed within the time frame that everyone can accommodate.

The following were addressed and will require amendments to the Constitution and as such were agreed to be tabled for a late date for which an exclusive meeting will be held to address the required amendments to the constitution to accommodate the following:

- *That the composition of the board be reduced from its current structure to a more meaningful and manageable one that with less Vice-Presidents.*

This was tabled by Ranjit Chaudhri to be as follows:

- *President, Vice President, Secretary & Treasurer*

This was debated by those in attendance to the pros and cons of such a change and justified as a suggestion that warrants consideration.

This was supplemented by Mohammed Shaikh to add another position of Assistant Secretary / Treasurer in the instances that either is unavailable.

These was also debated and generally accepted as another sound suggestion with the result that the later meeting will be convened and these will be brought forth for due consideration.

In addressing these matter Illias alluded to a governance structure that he is more familiar with in his years of sport administration in various portfolios.

It was explained by Mohammed, myself and Shah that the CCO does have the said referred to structure and being a new affiliate member – he is unaware of the actual CCO structure and composition that is in place.

It was pointed out that the CCO is a provincial body whose membership is composed of Full Member Leagues, Associate / Affiliate Leagues and clubs.

The entire CCO's membership structure is outlined in the Constitution which is available on its website and he can make himself aware of its contents so he more informed. In addition we explained the governance in terms of the CCO's role and its interactions with the members of both classification.

Praim also pointed out that the CCO currently has an Appointed Cricket Canada (CC) delegate – Mohammed at this time – while all other provincial bodies are represented by their presidents.

He further pointed out that this can be addressed at the said constitution meeting when addressing the structure, as Mohammed is now currently a Director at large representative of the Cricket Canada Board.

Our 1st VP – Shah Zafar informed every one of the New CCO Business Name – Cricket Ontario – which has been register as required. He further informed that the CCO name will remain with reference to the new name on all correspondences and our Website.

Ranjit explained the absence of Zain Knot of HDCL and the fact that Zain has accepted the proposal of being the new Treasurer of CCO as the position was relinquished by the Mr. Azwim Khan.

Illias inquired as to the credential of Mr. Knott which was explained in detail by Shah to the satisfaction of everyone in attendance.

It was suggested by Mohammed and seconded by Ranjit C that the current board continues until the time of the constitution Amendment meeting and the new structure is ratified and accepted. In the meantime the board should solicit and appoint a secretary and treasurer. It was further suggested that we should explore the possibility of having two (2) women for this position.

The 2017 Budget & Financial Statement:

This was addressed to be available when the newly appointed treasure has had the opportunity of being in a solid position to complete the handover from Mr. Khan and complete the statement as required for submission with our PSO Application and for membership distribution and review at the next meeting.

The 2017 Budget was presented and reviewed by the 1st Vice- President as part of the PSO Application presentation. It addressed all of the operational, governance and administrative details as individually outlined with the associated projected costs as budgeted. This addressed all area of growth, development, infrastructure, as well as all upcoming tours, camps, events for seniors, youths and women at both the provincial and national levels.

This budget along with a suite of other documents will be part of the PSO Application submission.

PSO Application:

The 1st VP – Mr. Shah Zafar outlined our current provincial status and the processes that have been in progress for the last 2 plus years. He communicated to the membership the details of what has transpired to date and provided full disclosure of all discussion and interactions with the government representatives with respect to the requirements and the application process for the CCO to be recognized as the PSO (Provincial Sports Organization).

He presented a comprehensive and detail outlined of the PSO application and qualification process, as well as informing us that the said Application & Qualification protocols of the past have been duly changed recently, as well as the application pathways and the detail requirements that must be satisfied by an organization seeking the PSO Status.

He had prepared a complete document for presentation, review, questions and acceptance of all of the requirements and policies that are required for the submission process. These were clearly outlined and delineated as to purpose within the organization and why they must be a vital part of any PSO accepted and designated organization.

I will not address the entire document other than to specify that a copy of which can be attached to this minutes along with all other subdocuments that were presented for review and formal acceptance – as stipulated by the PSO Application requirements.

I will reference these that were part of this overview for the membership acceptance:

- *The Cricket Canada's CCO acceptance Letter*
- *The NSO letter – From Ranjit Saini (President)
Vimal Hardat (Past President Previous Term)*
- *The CCO NFP Corporation Certificate*
- *The Tradename Registration*
- *The Operational Policies:*
 - *Executive Summary*

- *Governance Policies & Procedures*
- *The Bylaws*
- *The Articles of Incorporation*
- *The Organizational Chart*
- *The Board of Directors and Committees Chairs Roles and Responsibilities*

- ❖ *President*
- ❖ *1st Vic President Cricket Operations*
- ❖ *2nd Vice President Strategy & Planning, Junior Program Development*
- ❖ *3rd Vice _resident*
- ❖ *Treasurer*
- ❖ *Secretary*
- ❖ *Coordinator Special Events & Projects*
- ❖ *Senior Coordinator*
- ❖ *Junior coordinator*
- ❖ *Ladies Coordinator*
- ❖ *Board Meetings*
- ❖ *Insurance Policy*
- ❖ *Employee Manual*
- ❖ *Confidentiality*
- ❖ *Conflict of Interest*
- ❖ *Job descriptions*

Financial Policies and Procedures

- ❖ *Annual Authorization of Signatures*
- ❖ *Budget*

- *2016-2017 Operational Plan*
- *2014-2017 Strategic Plan*
- *The CCO Constitution*
- *The Executive Board of Conduct*

- *The CCO Board of Directors*
- *Coach-Manager Code of Conduct*
- *The Policies & Procedures Manual*
 - *Privacy Policy*
 - *Disciplinary Policy*
 - *Conflict of Interest Policy*
 - *Volunteer Screening*
 - *Equity Policy*
 - *Harassment Policy*
 - *Concussion Prevention and Management Policy*
 - *Cricket Tournament / Event Sanctioning Policy*
 - *Selection Policy*
 - *Selection Guide line & Criteria*
 - *Coaching Staff Selection Guideline*
 - *Code of Conduct – Coach & Manager*
 - *Player Code of Conduct*

- *The 2017 Targets, Goals, events & Competitions:*

Motion to Accept:

After a final question and answer session the motion to accept the policies as reflected in the documents and explained to the membership was move by:

Ranjit Chaudhri & Seconded by Mohammed Shaikh.

This was unanimously accepted by all members present with no modifications to what was presented for submission to the Government for the PSO Application and CCO's Governance.

Cricket Canada Update: - *this was delivered by Mohammed Shaikh – the CC delegate and was a brief recap of CC's recent strategic direction with respect to ICC and the recently concluded Auty Cup in the State – with Canada winning 2 of 3 games.*

The HP Team visit to Bermuda and the Bermuda Team recently concluded tour of Caned – where the Canadian and Local Club teams ended up winning all games.

CCO & OCA Update on Joint Working Relationship MOA:

This was presented by the President Praim persaud and recapped the following;

- 1) The reasons behind the initiative to seek a harmonious co-existence with the OCA*
- 2) The Ensuing negotiations and decisions made with respect to the two organizations co-existing at peace and enabling each other with the growth & promotion of the Sport*
- 3) The MOA Agreement that was created and signed by the respective organizations Presidents and 1st Vice Presidents*
- 4) The Accountability Document that was drafted as per the agreements reached as to how the organizations will deal with any government funding with CCO as the PSO.*
- 5) The Joint Press Release – again signed by the respective leaders with their own comments regarding the decision to co-exist in peace & harmony for the interest of the Sport within Ontario*

Membership Insurance:

This was addressed by the President outline how the CCO Insurance is procured, paid for and dispensed to the respective FULL & Affiliate Members.

CCO Membership & Structure:

This was further qualified in terms of the current membership of Full Members, Affiliate Members - Leagues & Clubs, as well as the regional representation – as reflected by the growth of CCO Membership in the last 3 years.

Mohammed addressed the Territorial jurisdiction with reference to new members and the guidelines in place to ensure co-existence and no conflicts of interest, especially with respect to facilities.

We addressed the penetration & growth of the sport in partnership with respective cities to recognize the demand for facilities and the need to build ICC Standard facilities to meet these demand.

We addressed the serious growth and responses within the Cities of Brampton & Mississauga and these cities recognition and response as evident by the number of facilities that have been provided – and growing in numbers as planned for future development & release.

Constitution Amendments Meeting:

As earlier addressed – it was decided that the Board of Directions must convene a special meeting to address the following matters:

- 1) The Shrinking of the Current Executive members to the proposals as presented by Ramji & Mohammed and agreed to by all in attendance*
- 2) To make the required amendment to enable this composition*
- 3) To address the delegate position at the same time.*
- 4) To address the appointments of the Various Committees*

It was agreed by all in attendance to continue with the same board until the above mentioned meeting and the composition is ratified.

It was further agreed that the board should appoint an interim Secretary until such time.

Coach Farouk Kirmani Report:

Coach K gave his report on the CCO's HP Youth Camps, the Provincial Canada Cup and the various Tours that he has had the honor of being a part of.

He addressed the very high skill levels of the players that are produced from the CCO HP cam, the various training & fitness regimes that are designed to target and improve the players' skill set and overall fitness.

He was proud of the youths' performances in the Canada Cup and the California tours.

He addressed the cost for these and the parents always shouldering the financial responsibilities. This was debated in terms of other sports and the cost associated with each for similar activities.

A motion was moved to call the meeting to an end for the evening as it was 9:45 PM and to table the agenda items not addressed for the next CCO Membership Meeting.

Meeting Officially Closed at 9:45 Pm with the President ad 1st VP thanking everyone for taking the time to attend and be part of the process.